

GRANTS ADVISORY PANEL
Meeting Minutes
February 12, 2015
Charles County Government Building
La Plata, Maryland

Members present: Heather Zeolla, Terry Davis, Rachelle Bartlett, Bob Catlin, Chamar Littlejohn, Temeka Thompson, and Bob Romero **Members absent** – None

Staff Support present: Kim Bender and Debbie Posey

Called to order 2:12 PM

Heather motioned to approve the minutes from the October 16, 2014 meeting. Seconded by Rachelle. All in favor.

Discussed the Commissioner's approval of removing a member from the Panel. Also, informed the Panel we received confirmation for new member, John Thomas and the Commissioners approved two more members, but waiting on the return of their confirmation letters.

Discussed dates the Panel will hold interviews for all applicants. The following dates were scheduled for the HR Training Room:

Friday, March 20, 2015 from 12:00 P.M. to 4:00 P.M.
Tuesday, March 24, 2014 from 12:00 P.M. to 4:00 P.M.

Stated the importance for everyone to attend the interviews. There were several comments made about all of the Panel members not being there. It shows the agencies you are committed and it helps you with scoring.

Terry adjourned at 2:37 PM, Heather seconded. All in favor.

Conclusion

Kim will mail out letters for interviews.

Everyone took home their stack of applications and review forms.

Approved on 4/23/15
Terry Davis
Terry Davis, Chair