

LOSAP MEETING MINUTES

March 14, 2013

The meeting was called to order at 2:05pm with the following members in attendance:

Bob Petrash	Bill Cooke	Tony Rose (arrived @ 2:15pm)
Deborah Hudson	Skip Massey	<u>Absent</u>
Sam Bowling	Tom Edwards	none
Kim Bender – recording secretary		

Guest

Wayne Byrd, BB&T
Ed Nell, BB&T
Lauren Cellucci, BB&T
Butch Frazier

BB&T Investment Review

Wayne greeted everyone and introduced Lauren.

Ed started the review of our investment portfolio from 12/31/12 and Lauren took over presenting the performance & assets allocations.

Wayne, Ed & Lauren left the meeting at 2:25pm.

LOSAP Software Program RFP – Update

Jimmy Rose was unable to attend the meeting, but Butch Frazier handed out an update that Jimmy had given a couple days earlier.

He passed along that the Firehouse Software was being updated and they were working on the LOSAP portion. Tom mentioned that he feels at the August meeting, Jimmy will have a better idea of how everything is going.

Oath of Office Swearing in Ceremony

Carol DeSoto, of the Commissioner's Office, came into the meeting to swear in all the members of the LOSAP Board.

Legislation

Timeline:

LOSAP Board approval;
then to Joint Fire & EMS Committees for approval;
then to Board of Fire & Rescue for approval;
Finally to the Commissioners for approval.

A question was asked about how to remove the suspension? Deborah had asked the County Attorney's office and they stated that they made it its own section in the code and they can go back and just remove the section.

There was discussion on the motion (from the last meeting) changing the "eliminating the automatic COLA". Deborah checked with the Clerk of the County Commissioners and she said to do a correction motion.

Bill made a motion to correct the vote made on 12-19-13 to "eliminate the automatic CPI" to "temporarily suspend" as the new BILL reflects this change. Skip seconded. All in favor.

Legislation cont..

Bob motioned to accept the Legislation. Tom seconded. Some discussion. All in favor.

Bob motioned to allow Deborah Hudson to represent the LOSAP Board to present to the Executive Committees, Board of Fire & Rescue and the Commissioners. Sam seconded. All in favor.

Joint Fire & EMS meeting Tuesday, April 2, 2013 at the Training Center.
Board of Fire & Rescue meeting April 18, 2013.

New Business

Kim handed out Oath of Office forms for each member to sign. She will have Carol sign them and send them each a copy.

Kim also handed out new Boards/Committees/Commissions Acknowledgement Forms along with a copy of the Code of Civility. Each member signed the forms and turned them back into Kim.

Discussion came up about moving the due date of the Station's LOSAP report from January 15th to February 15th. It was explained that it is difficult to complete by the January 15th deadline. In order to change this date we would have to change the County Code and we are late in our process to add to the Legislation.

It was suggested to leave the legislation alone and to give the stations a 30 day grace period to February 15th and then invoke penalties after the grace period.

Old Business

A question arose regarding the \$50,000 transfer from the Board of Fire & Rescue into the LOSAP M&T account, when will this take place? Tom will contact them and set it up.

Break from the meeting @ 3:25

Reconvened @ 3:29

Approval of the Minutes – December 19, 2012

Bob motioned to approve the open and closed minutes of December 19, 2012. Skip seconded, all in favor.

Motion by Deborah to go into closed session based on 10-508 section 2. Tom seconded. All in favor.

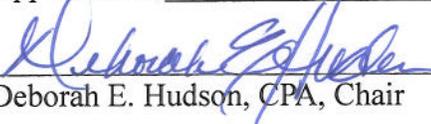
Skip motioned to close "closed" session. Bob seconded. All in favor.

Motion by Skip to adjourn at 3:43pm. Bob seconded, all in favor.

Handouts

- BB&T Presentation
- Legislation
- Code of Civility
- Copies of the December 19, 2012 meeting minutes

Approved on 8-7-13


Deborah E. Hudson, CPA, Chair

FORM OF STATEMENT FOR CLOSING A MEETING

Location: Government Building Date: March 14, 2013

Time:

Motion By: Seconded By:

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
Candice Quinn Kelly	[]	[]	[]	[]
Reuben B. Collins, II	[]	[]	[]	[]
Ken Robinson	[]	[]	[]	[]
Debra M. Davis, Esq.	[]	[]	[]	[]
Bobby Rucci	[]	[]	[]	[]

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a):

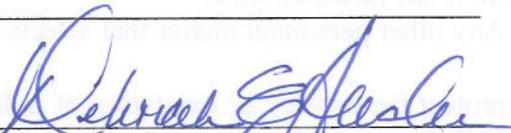
- (1) [] To discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - [] (ii) Any other personnel matter that affects one or more specific individuals.
- (2) [X] To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) [] To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) [] To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) [] To consider the investment of public funds.
- (6) [] To consider the marketing of public securities.
- (7) [] To consult with counsel to obtain legal advice on a legal matter. (2 items)
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.

FORM OF STATEMENT FOR CLOSING A MEETING
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- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:


Name: Deborah Hobson, CPA
Title: Director FMS, Chair