

**COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**

**2005 Legislative Session**

**Legislative Day # 14**

**BILL NO. 2005-14**

**Introduced by: Charles County Commissioners**

**AN ACT concerning**

**GRANTS TO NON-PROFIT ENTITIES**

---

---

**Date introduced: July 25, 2005**

**Public Hearing: August / 30 / 2005**

**Commissioners Action: August / 30 / 2005 \_\_\_\_\_**

**Commissioner Votes: WC: \_\_\_\_, RF: \_\_\_\_, AS: \_\_\_\_, EP: \_\_\_\_, CK: \_\_\_\_**

**Pass/Fail: \_\_\_\_\_**

**Effective Date: \_\_\_ / \_\_\_ / \_\_\_**

**Remarks:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**COUNTY COMMISSIONERS OF CHARLES COUNTY, MARYLAND**

**2005 Legislative Session**

Bill No. \_\_\_\_\_

Chapter. No. \_\_\_\_\_

Introduced by \_\_\_\_\_

Date of Introduction \_\_\_\_\_

**BILL**

1 AN ACT concerning

2 **Grants**

3

4 FOR the purpose of

5  
6 authorizing the Charles County Commissioners to award grants of funds or in-kind  
7 assistance to non-profit agencies which provide services to County residents; requiring certain  
8 information from grant applicants; and requiring grant agreements between the County and any  
9 agency awarded such a grant.

10

11 BY adding to:

12 Chapter 175 – Grants  
13 *Code of Charles County, Maryland*  
14 (1994 Edition, 2004 Supplement)

15

16

17 **SECTION 1.** BE IT ENACTED BY THE COUNTY COMMISSIONERS OF  
18 CHARLES COUNTY, MARYLAND, that the Laws of Charles County, Maryland read as  
19 follows:



1 STAFF MEMBERS; AND EVIDENCE OF ITS NON-PROFIT STATUS;  
2

3 B. A DESCRIPTION OF THE SERVICE THE NON-PROFIT AGENCY  
4 PROPOSES TO PROVIDE WITH THE GRANT, WHO WILL PROVIDE THE  
5 SERVICE (STAFF AND/OR VOLUNTEERS), WHERE IT WILL BE  
6 PROVIDED, WHO WILL RECEIVE THE SERVICE (TARGET  
7 POPULATION), AND HOW MUCH IT WILL COST TO PROVIDE THE  
8 SERVICE.  
9

10 **§175-3. ADVISORY PANEL.** THE COUNTY COMMISSIONERS MAY APPOINT AN  
11 ADVISORY PANEL TO REVIEW GRANT APPLICATIONS AND TO MAKE  
12 RECOMMENDATIONS TO THE COUNTY COMMISSIONERS REGARDING THE  
13 AMOUNT AND TYPE OF GRANTS TO BE AWARDED. WHEN APPROPRIATE, THIS  
14 COMMITTEE MAY CONSIST OF THE MEMBERS OF AN EXISTING COUNTY BOARD  
15 OR COMMISSION. NO MEMBER OF A PANEL MAY RECEIVE ANY DIRECT OR  
16 INDIRECT FINANCIAL OR PERSONAL BENEFIT FROM ANY OF THE GRANT  
17 APPLICATIONS UNDER CONSIDERATION BY THE PANEL.  
18

19 **§175-4. BUDGETARY APPROVAL.** GRANTS MAY BE AWARDED ONLY TO THE  
20 EXTENT PROVIDED IN THE ANNUAL BUDGET. WHERE THE GRANT IS FOR LONGER  
21 THAN THE CURRENT FISCAL YEAR, GRANTS FOR SUBSEQUENT FISCAL YEARS  
22 MAY BE AWARDED ONLY AFTER THE COUNTY COMMISSIONERS HAVE  
23 APPROVED A MULTI-YEAR AGREEMENT TO FUND THE GRANT.  
24

25 **§175-5. GRANT AGREEMENT.** A GRANT SHALL NOT BE MADE UNLESS THE NON-  
26 PROFIT AGENCY HAS EXECUTED A GRANT AGREEMENT WITH THE COUNTY  
27 WHICH SETS FORTH:  
28

29 A. THE AMOUNT OF THE GRANT.

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29

- B. THE SERVICE TO BE PROVIDED WITH THE GRANT, WHERE IT WILL BE PROVIDED, AND WHO WILL RECEIVE THE SERVICE (TARGET POPULATION).
  
- C. THE TYPE AND FORMAT OF THE REPORTS AND RECORDS WHICH THE NON-PROFIT AGENCY WILL BE REQUIRED TO KEEP IN ORDER TO PROVIDE ACCOUNTABILITY AND WHICH WILL BE SUBJECT TO COUNTY AUDIT.
  
- D. PROVISIONS TO ASSURE THAT THERE WILL BE ADEQUATE PUBLIC ADVERTISING AND NOTIFICATION TO POTENTIAL RECIPIENTS OF THE SERVICE.
  
- E. PROVISIONS TO ASSURE THAT THE AGENCY AND THE SERVICES PROVIDED WILL BE IN COMPLIANCE WITH FEDERAL, STATE AND COUNTY LAWS AND REGULATIONS.
  
- F. PROVISIONS TO INDEMNIFY THE COUNTY FROM ANY CLAIMS WHICH MIGHT BE MADE AGAINST THE COUNTY AS A RESULT OF THE GRANT.
  
- G. A REQUIREMENT TO PROVIDE THE DEPARTMENT OR OFFICE ADMINISTERING THE GRANT WITH ANNUAL AUDIT AND/OR PROGRAM REPORT ON THE AGENCY'S USE OF THE GRANT DURING THE COUNTY'S PREVIOUS FISCAL YEAR AND TO SEND COPIES OF THE AUDIT AND/OR PROGRAM REPORT TO THE COUNTY COMMISSIONERS.

1           **§175-6. COMMUNITY PROMOTION FUNDS.** THE COMMISSIONERS MAY AWARD  
2 FUNDS TO NON-PROFIT AND COMMUNITY SERVICE ORGANIZATIONS ON AN AS-  
3 NEEDED BASIS, THROUGHOUT THE FISCAL YEAR, IN AMOUNTS NOT TO EXCEED  
4 ONE THOUSAND DOLLARS PER AWARD, FROM FUNDS BUDGETED FOR  
5 COMMUNITY PROMOTION. REQUESTS FOR COMMUNITY PROMOTION FUNDS  
6 MAY, AT THE DISCRETION OF THE COMMISSIONERS, BE CONSIDERED IN THE  
7 SAME MANNER AS REQUESTS FOR GRANTS, INCLUDING REVIEW BY ANY  
8 ADVISORY PANEL APPOINTED BY THE COMMISSIONERS FOR THE PURPOSE OF  
9 CONSIDERING SUCH REQUESTS.

10  
11                   **SECTION 2.** BE IT FURTHER ENACTED, that this Act shall take effect FORTY-  
12 FIVE (45) calendar days after it becomes law.