



Charles County Government
**DEPARTMENT OF FISCAL &
 ADMINISTRATIVE SERVICES**

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BAY RESTORATION FEE HARDSHIP EXEMPTION APPLICATION

(Exemption Period: One year based on fiscal year July 1st through June 30th)

Property Account No: _____ Applying for Fiscal Year beginning July 1, 20____

Name of Applicant: _____ Phone No.: _____

Address of Property: _____

Mailing Address: _____

*If Mailing Address and Address of Property differ, please provide explanation: _____

Name of Property Owner(s): _____

*If Name of Applicant and Name of Property Owner differ, please provide explanation: _____

Questions:

1. Is this a residential owner-occupied property?
 _____ Yes (Proceed to Question 2)
 _____ No (If no, this property is not eligible for an exemption)
2. Have you applied for and received the Homeowners' Property Tax Credit for the same fiscal year as this application?
 _____ Yes (Proceed to Question3)
 _____ No (If no, this property is not eligible for an exemption)
3. Are you currently receiving benefits from at least one of the following programs:
 Energy assistance subsidy
 Public Assistance – WIC, Temporary Cash Assistance, Food Stamps
 Social Security Disability Income (SSI) or Veterans Disability Benefits

 _____ Yes (Please provide proof) _____ No (If no, this property is not eligible for an exemption)

Your Charles County Connection...

County Treasurer • Budget • Accounting • Purchasing • Information Technology

P.O. Box 2150 • 200 Baltimore Street • La Plata, MD 20646 • E-Mail: DFS@CharlesCounty.org

Treasury Division: P.O. Box 2607 • 200 Baltimore Street • La Plata, MD 20646 • E-Mail: Treasurer@CharlesCounty.org

Administration:	301-645-0570 • Fax 301-645-0505	Payroll:	301-645-0573 • Fax 301-885-1303
Accounting:	301-645-0655 • Fax 301-934-3757	Purchasing:	301-645-0656 • Fax 301-645-0543
Budget:	301-645-0570 • Fax 301-645-0505	Treasury:	301-645-0685 • Fax 301-645-0704
Information Technology:	301-645-0545 • Fax 301-645-0723	Water & Sewer Billing:	301-645-0624 • Fax 301-885-1313

Maryland Relay Service: 711 • Relay Service TDD: 1-800-735-2258 • Equal Opportunity County

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REQUIREMENTS:

- a. Application must be received by October 31 of any given fiscal tax year.
- b. The exemption for the Bay Restoration Fee will be granted only if the Property Owner receives a Homeowners' Property Tax Credit for this property from the State of Maryland and provides proof of receiving benefits from at least one of the above referenced programs.

I declare under the penalties of perjury pursuant of § 1-201 of the Annotated Code of Maryland Tax- Property Article that this application (including any accompanying forms and statements) has been examined by me and the information contained herein, to the best of my knowledge and belief, is true, correct and complete.

Signature of Property Owner(s)

Date

For Office Use Only:	
Approved _____	Denied _____
Reason for Denial: _____	

Utility Billing Manager	Chief of Treasury